

# Event Registration Process

From Nancy S. Losure, Membership Director.

Hello Quilters,

I want to thank you for the mostly smooth process of renewing your membership through the new Membership Portal ([MQA.clubexpress.com](http://MQA.clubexpress.com)). We have had a few hitches, but it has been a positive experience, with less work and fewer mistakes than the old system.

I also want to talk a bit about the Summer Gathering.

We will do registration for the Gathering entirely through the portal. I will not accept paper registration forms. This is because I could not figure out how to make it fair to the people who register by mail, even if the lag due to mail delivery is a reliable 3 days.

So, here are a few pointers:

1. Registration will open 14 April 2024 at 8 a.m. Deadline is 22 May 2024 at 10 p.m.
2. To register, log into the membership portal and click on the calendar. Click on the entry for the Summer Gathering, and then click on "Register Now." You will be taken to the registration process where you can register yourself and your friends. This works on both phones and laptops. Payment can be made via PayPal or credit card. If you must pay by check, contact me and we will work it out.
3. Friday activities are free, and guests are welcome. For Saturday classes, we will be registering only members.
4. Everyone who attends Saturday must pay the Event registration fee. The registration process is set up to charge the fee for Saturday attendance, with no separate fee for a class.
5. Choose only one class. In the past, we have had you choose 3 classes so that we could assign you to a second choice if your first choice filled up. With the new system, you are actually purchasing a seat.

6. If your first choice is full, you can pick a second choice, or you can join the waiting list. If a seat becomes open, you will be notified via email and will have 24 hours to respond before the next person on the list is notified.
7. If you have to cancel, please go back to the website and release your seat, so that the waiting list has a chance. If the cancellation is before the deadline (16 May 2024 at 5 p.m.), a credit will be issued to your membership account. This can be used to pay dues in the future. If you need a refund, please send us an email, so we can make arrangements.
8. If you are bringing show & tell, please indicate this on the registration form, and limit yourself to 2 items. As we did at the Spring Gathering, we will hand out slips of paper for you to describe your show and tell, so that we can have information to match to the photos. This greatly improves our ability to post pictures on our website with proper attribution.
9. You should be contacted by your instructor sometime around 22 May 2024, when registrations close.
10. If you are a teacher or a vendor, special rules apply, and I will be sending those out to the parties involved.
11. The website has contact information for me and other board members. Please call or email if you need help.

I am looking forward to seeing all of you at the Gathering.

Pressing Onward.

Nancy